

## 2020-21 Registration Checklist for New Students

To complete your registration for each child, the following forms must be completed and turned in to the school office. The Emergency Form and Tuition Contract must be turned in completed for your children to be considered registered. Completed Health/Dental/Vision forms are due by Oct. 1, 2020.

<b>New Family Application</b> (family)	_____
<b>Birth Certificate</b> (each student)	_____
<b>Baptismal Certificate</b> (each student)	_____
<b>Emergency Form</b> (each student)	_____
<b>Tuition Contract</b> (one per family)	_____
<b>Stewardship Letter</b> (one per family)	_____
<b>Health Form</b> - 1st year PK, K, 6th	_____ (Due by Oct. 1, 2020)
<b>Dental</b> - K, 2nd, 6th	_____ (Due by Oct. 1, 2020)
<b>Vision</b> - K	_____ (Due by Oct. 1, 2020)

**A mandatory registration fee of \$150/child must be paid in full when turning in these forms (School Board Decision January 2020). No exceptions.** The registration fee is non-refundable. This fee cannot be added to any FACTS payment plan.

A Stewardship Letter from your home Parish, confirming that you are a steward in good standing for the 2020 calendar year must be submitted to the school office (per the instructions/ guidelines on the 2020-2021 Tuition K-8 schedule on the next page) to qualify for discounted tuition billing.

We encourage all parents to take advantage of our Koraes Promoter Program, described in this packet to help reduce your overall tuition expense.

Koraes provides two different tuition schedules. **One schedule is discounted** for Orthodox parents who are members in good standing with their Orthodox Parish for 2020. **The second is a higher tuition rate schedule** for Orthodox parents who do not hold a membership at an Orthodox Parish for the calendar year 2020.

**Our billing procedure will be as follows (March 2018 School Board Decision):** All new and returning families will be initially billed the higher tuition rate. See the no stewardship tuition rate (no exceptions). **It is up to the family (not the school office)** to obtain a letter from their Parish stating that they are members in good standing for the 2020 calendar year. Once the school office receives this document, a credit will be issued moving you to the lower rate tuition schedule. Verbal notice will not qualify for issuing this credit.

**If the stewardship letter in good standing is received 30 days prior to your first FACTS payment,** then you will be immediately credited and will pay the lower monthly tuition rate throughout the year. If the stewardship letter is not received by this deadline, then you will initially pay the higher monthly tuition amount (no exceptions). When a Parish letter in good standing is received after you begin your monthly FACTS tuition payments at the higher tuition rate, we will credit your account for the total difference and adjust (decrease) **ONLY** your future monthly payment amounts. **Letters in good standing must be received by December 15th, 2020 to qualify for the lower tuition rates for the 2020-2120 school year.** No adjustments will be made to tuition after Dec. 15, 2020 (no exceptions).

**Initial Higher Rate Billing: No Stewardship Letter Presented**

YEARLY TUITION	MONTHLY TUITION			
	12 PAYMENTS	11 PAYMENTS	10 PAYMENTS	3 PAYMENTS
Payments begin	July	August	September	August
1 child - \$6,220	\$518.33	\$565.45	\$622	\$2073.33
2 children - \$12,040	\$1003.33	\$1094.55	\$1204	\$4013.33
3 children - \$17,400	\$1450	\$1581.82	\$1740	\$5800
4 children - \$22,240	\$1853.33	\$2021.82	\$2224	\$7413.33

**Discounted Billing: Stewardship Letter Presented**

YEARLY TUITION	MONTHLY TUITION			
	12 PAYMENTS	11 PAYMENTS	10 PAYMENTS	3 PAYMENTS
Payments begin	July	August	September	August
1 child - \$5,217	\$434.75	\$474.27	\$521.70	\$1739
2 children - \$10,142	\$845.17	\$922	\$1014.20	\$3380.67
3 children - \$14,628	\$1219	\$1329.82	\$1462.80	\$4876
4 children - \$18,724	\$1560.33	\$1702.18	\$1872.40	\$6241.33

**Additional Fees (Apply to Both Tuition Schedules & will be added to your FACTS payment plan):**

- FACTS Tuition Management Fee \$49 (per family)
- K-2 Technology Fee \$75
- 3-8 Technology Fee \$100
- 5-8 \*Google Chromebook \$275 (Chromebook, license and case)

\*students who have a school-purchased Chromebook do not purchase a new one

**Monthly Koraes Preschool Tuition Schedule 2020-21**

	With proof of stewardship	No proof of stewardship
3 half days	\$300	\$350
3 full days	\$516	\$566
4 half days	\$381	\$449
4 full days	\$597	\$665
5 half days	\$408	\$482
5 full days	\$624	\$698

**ADDITIONAL FEES:**

Registration fee \$150 - payable at registration

Technology fee - \$50 for the year

Half day program is from 8:30 am to 12:00 pm

Full day program is from 8:30 am to 3:15 pm

**You have until December 15, 2020 to present a letter from your parish stating that you are a member in good standing for the 2020 calendar year. Please note we will issue a credit to your FACTS monthly amounts AFTER you present the stewardship letter. No adjustments will be made to monthly payments that were already made.**

**Koraes Promoter Program  
2020-2021 School Year**

*“The greatest compliment that a family can give Koraes is a referral.”*

We want to offer each of our existing Koraes families an opportunity to financially benefit from helping us increase our fall enrollment in grades K-8.

The school board has determined that it can significantly reduce our school deficit by maintaining a class size of approximately 25 children per class across all grades.

You can help us greatly in achieving greater financial stability for Koraes by sharing with others all of the great things that Koraes offers your children and convincing them to attend. Transfers into our school are welcome.

The program is simple. Talk to your friends and relatives about having their children attend Koraes. If they show interest, call the school office and give us their family name, children’s names and grade levels, address, phone number and email address so that we can contact them and invite them to visit the school.

When the referred family registers and attends in the fall, we will credit your tuition account by \$500 on September 30, 2020 for the 2020-2120 school year. If you refer a family with two students and they attend Koraes, your family will receive a \$1000 credit. Three children attending would credit your family \$1500 (and so on). Making a referral with no children attending does not qualify for an award.

Multiple family referrals from one attending Koraes family are welcome. Tuition credits can only be used for the new school year and cannot be carried over. Verification of referral will be asked of the incoming family to be eligible for the tuition credit. Only one family can receive this credit for referring a family that enrolls.

Only new (non-attending) family referrals qualify for this program.

All referrals and subsequent registrations must occur by July 30, 2020 to qualify.

## **Koraes School New Family Tuition Contract 2020-21**

Date: \_\_\_\_\_ Family Last Name: \_\_\_\_\_

Parent's First Name(s): \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade Entering \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade Entering \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade Entering \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade Entering \_\_\_\_\_

**Tuition:** FACTS Tuition Management handles tuition and fees processing for Koraes School. To complete registration for 2020-21 year, all new families must enroll with FACTS at <https://online.factsmgt.com>. No child may attend the first day of school without having a FACTS payment plan in place. Families will be billed an annual FACTS fee of \$49. If tuition is paid in full before the first day of school, a \$100 discount per child will be applied and the \$49 FACTS fee will be waived.

Please choose your 2020-21 payment plan:

\_\_\_\_\_ Full payment is due August 2020 - \$100 discount per child

\_\_\_\_\_ 3 payments 1st due - Aug. 2020 2nd due - Nov. 2020 3rd due - March 2021

\_\_\_\_\_ 10 monthly payments (Payments begin in September 2020)

\_\_\_\_\_ 11 monthly payments (Payments begin in August 2020)

\_\_\_\_\_ 12 monthly payments (Payments begin in July 2020)

Please check which payment date you prefer:

\_\_\_\_\_ 5th of the month \_\_\_\_\_ 20th of the month

For Preschool - Please choose length of day Full Days \_\_\_\_\_ Half Days \_\_\_\_\_

Number of days 3 \_\_\_\_\_ 4 \_\_\_\_\_ 5 \_\_\_\_\_

Select which Days M \_\_\_\_\_ T \_\_\_\_\_ W \_\_\_\_\_ TH \_\_\_\_\_ F \_\_\_\_\_

We have read this tuition contract and understand our obligations.

I understand and will abide by the 2020-2120 tuition billing process.

Father/guardian signature: \_\_\_\_\_

Mother/guardian signature: \_\_\_\_\_

To complete registration for the 2020-21 academic school year:

- New families must sign up for FACTS Management
- A mandatory registration fee of \$150/child must be paid in full when turning in this form (School Board Decision January 2020). No exceptions. The registration fee is non-refundable. This fee cannot be added to any FACTS payment plan.