

Room Parent Guidelines

Field Trips

- As in prior years, for safety and liability issues, siblings may not accompany the room parent/chaperone on any field trip.
- No parent/chaperone should visit the gift shop, purchase extra treats, allow extra privileges, or give preferential treatment to the children assigned to him/her. We need to be consistent in the treatment of all of our children.
- Numbers of chaperones needed for each field trip may vary. The principal and teachers will determine the ratio of child to parent for each field trip.
- Designated parents/chaperones will follow the bus in a car. This is to anticipate any emergency situation that may arise on the field trip. The remaining parents/chaperones will ride on the bus to help supervise the children.

Room Parties

The head room parent will discuss all crafts, games and party ideas with the classroom teacher. The head room parent will then call Debbie Willner and notify her of the plans for the party activities. Debbie will then meet with the principal who will review/approve the list of proposed activities. Any request for the gym must be made ahead of time with Debbie who will then speak with the principal.

Kindergarten and 1st grades

- All room parties will be held in the East Room
- Designated room parents will be assigned to organize and supervise party activities under the guidance of the head room parents for each grade
- The two parties will be separated by a snack table but the activities for both grades must be the same
- All remaining parents are invited to attend each party
- As directed by the rules and regulations of our parish council, no younger siblings (this includes the room mother's children and/or visiting parent's children) may attend the parties

2nd through 5th grades

- 4 parents plus 1 head room parent will be assigned to parties
- all plans are to be reviewed by the classroom teacher and approved by the principal
- As in prior years, the parties will take place in the classroom

6th through 8th grades

- Parties in these grades will be combined.
- 4 parents plus 1 head room parent will be assigned to each party for each grade level
- Each set of room parents for each grade level will organize/supervise one room in the rotation. Each room will have a different, but specific activity as requested by the junior high students and teachers. For example, one room may be a pizza room, another room a music/karaoke room, and another room a game room. Students will be free to move from room to room but must be supervised at all times.

All plans must be approved by the principal.

***If you are unable to fulfill your duty as a room parent for a particular event to which you have been assigned, please notify your head room parent immediately so that we can coordinate a back up. Once an event is missed, it cannot be promised that another slot will be offered.