

Koraes Elementary School Career Awareness Day

I am honored to invite you to participate in our Career Awareness Day at our beloved Koraes Elementary School to be held on Friday, February 26, 2010.

Career Day is vitally important to our students who need to hear from successful role models from the local and surrounding communities. Our goal is to provide our students with the information concerning educational requirements and experiences that will be necessary in their pursuit of a career. We would appreciate your efforts in connecting our students to the world of work, motivating them to stay in school. Your participation will make a difference in a child's life.

The students you will be addressing range in ages from ten to fifteen years old, and are in the 4th, 5th, 6th, 7th, and 8th grade. You will have up to 15 minutes to speak about your profession, why you chose the profession, and what motivated you to stay in and continue with a college or vocational education. I encourage you to tell students what your life was like at their age and what your thoughts were about learning as a teenager. Please bring in show and tell type items and dress in your profession, if possible.

All presenters will meet in the East Room before your designated scheduled time. A student will escort you to the classroom on your individualized classroom visitation schedule. You may choose the morning or the afternoon program. The morning program's first classroom visit will begin at 9:30a.m. Morning program will end at 12:00 p.m. The afternoon program's first classroom visit will begin at 12:30 p.m. Afternoon programs will end at 3:00 p.m.

You will offer a presentation to your scheduled classroom and every 20 minutes a student will escort you to speak with a new classroom of students. There will be coffee, tea, cookies, and cake for all to enjoy provided by the Koraes P.T.A.

Please reply by completing and returning the enclosed speaker participation form by Feb. 19, 2010. The form may be mailed C/O K.P.T.A Koraes School 11025 South Roberts Road Palos Hills, Illinois 60465. Email your confirmation to Raquel11376@yahoo.com If you have any further questions regarding Career Awareness Day please contact Raquel Kohilas at (708) 704-2831.

I look forward to your positive response to our invitation. I can assure you that your participation will be valued and that you will make a difference to our students in their search for their future career.

Speaker Participation Response

Career Awareness Day

Friday Feb. 26 2010

_____ I can participate in the Career Awareness Day on Feb. 26

_____ I cannot participate at this time... Please keep our company/organization in mind for future Career Awareness Day.

Name_____ Profession_____

Address_____ City/zip code_____

Phone/Email_____

Will you require audio-visual equipment? If yes what kind?_____

Career Day Morning Program :

9:30a.m.--10a.m. First Presentation

10a.m --10:30a.m. Second Presentation

10:30a.m.--11a.m. Third Presentation

11a.m. --11:30a.m. Fourth Presentation

11:30a.m.--12p.m. Fifth Presentation

MORNING OR CHOOSE AFTERNOON :

Career Day Afternoon Program:

12:30p.m.--1p.m. Afternoon First Presentation

1p.m.--1:30p.m. Afternoon Second Presentation

1:30p.m.--2:p.m. Afternoon Third Presentation

2:p.m.--2:30p.m. Afternoon Fourth Presentation

2:30--3p.m. Afternoon Fifth Presentation

3p.m. -- Career Awareness Day Concludes

Please return/mail this completed form to the school office

or Email your confirmation to Raquel1376@yahoo.com or Fax to (708) 974-0179

No later than Feb. 19th, 2010

Thank you for your interest and support!